

Attachment 2: Technical Response Cover Letter

Massachusetts Bay Transportation Authority

Attention: Procurement and Logistics Department

10 Park Plaza, Suite 2810

Boston, MA 02116

Instructions: Bidders shall complete the Technical Response Cover Letter as noted below and submit with their Technical Response.

RFP #:	122F-20
COMMBUYS Bid #	BD-
Project Name:	Overhaul of Two (2) 149 Passenger Subchapter "T" Ferries
Bidder (Company Name):	

The undersigned Bidder having carefully examined and understood the documents included in the Request for Proposals ("RFP"), hereby offers to MBTA the "Bid" as contained in the following responses enclosed with this letter:

Technical Response Component	Check to Indicate Submitted in COMMBUYS
Section 10.2.2 Signatures: certified copy of resolution, by-law, or Power-of-Attorney authorizing an Officer or Agent to sign on behalf of the Bidder (with original available to MBTA upon request)	<input type="checkbox"/>
Section 10.2.3 Attachment 3: Technical Response Certifications, with all forms and requested attachments (with original available to MBTA upon request)	<input type="checkbox"/>
Section 10.2.4 Attachment 4: Disadvantaged Business Enterprise Certifications	<input type="checkbox"/>
Section 10.2.5 Signed Contract Terms and Conditions (RFP Section 9)	<input type="checkbox"/>

Section 10.2.6 Proof of Insurance	<input type="checkbox"/>
Section 10.2.7 Financial Statements	<input type="checkbox"/>
Section 10.2.8 Introduction	<input type="checkbox"/>
Section 10.2.9 Technical Proposal, with the following sections: <ul style="list-style-type: none"> • Technical Approach (not more than 20 double-sided pages) • Manufacturing & Schedule (not more than 12 double-sided pages) • Past Performance & Experience (not more than 5 double-sided pages) • Quality Assurance Plan (not more than 10 double-sided pages) • 	<input type="checkbox"/>
Section 10.2.10 Exceptions (if any)	<input type="checkbox"/>
Section 10.2.11 Promotional Literature (optional)	<input type="checkbox"/>

We confirm that our Bid is in exact accordance with the solicitation with no exceptions to, or comments upon, the solicitation documents. We confirm that the submission of our Bid with the signature below makes all certifications as outlined in the solicitation documents. This Bid shall constitute a binding offer open for acceptance by the MBTA.

We confirm receipt of the following addenda:

Addendum Number	Issue Date

We confirm that this Bid has been prepared and is compliant with the solicitation instructions and agree to conduct ourselves in accordance with the solicitation. We confirm receipt of all addenda related to this solicitation. We confirm the 100 day Acceptance Period of this Proposal.

The undersigned are authorized to sign on behalf of and to bind _____ (include Bidder's name) to the provisions of this Bid.

Bidder (company name): _____

Authorized Representative Name: _____

(BLOCK LETTERS)

Authorized Representative's Signature: _____

Title: _____

Date: _____